



How to Register for a Parks & Recreation Program

To register visit our MyRec Website at glastonburyct.myrec.com

- **Existing Users-** If you have registered for our programs online and have an existing account, the discount will be set up in this account.
- **New users-** an account will be created for you. Your login information will be emailed to you once the account has been created. Your account will include everyone in the household that is listed on your waiver form.
- You **cannot** add any additional members to the household.

How To Register:

1. Log in to your Account
2. Click Register → Programs from the navigation bar and select a program of interest. As reminder only select programs are eligible for the discount.
3. Click "Register Now" next to the desired activity. *If an activity is full click "Add to Waitlist" to be placed on a waitlist.*
4. Check the box next to the names of the members you are registering for, when applicable, choose the option that best fits your desired registration for a single member. If you are registering for Pool Passes, you will need to click all names in the household. Click Check Out to view the cart and items within it. Your discount will not appear at this time.
5. Once added to the cart you will get options to "Return to the Program", "Continue Shopping" (if you need to add other items to the cart) or "Check Out" if you are ready to process.
6. Click Check Out to review your shopping cart, then continue to move forward with your order.
7. Choose Check out Online. **YOUR DISCOUNT WILL NOW BE APPLIED AND THE COST SHOULD BE REFLECTED.**
8. Pay for your program. Payment is due at the time of registration.

Programs that are eligible to receive a discount are:

Awesome Adventures (Summer), **Camp Discovery** (Summer), **Camp Sunrise** (Summer), **Children's Swim Lessons** (All Year), **Kangaroo Kids** (Fall – Spring), **Kiddie Kamp** (Summer), **Open Gym Pass** (Fall – Spring), **Playground Camp** (Summer) **Pool Passes** (Seasonal or Annual), **Recreation Swim Team** (Winter & Summer), **Teen Center Passes** (School Year & Summer)